

GUIDELINES

The Kathleen McCrossin Award (KMA)

1. Background: Kathleen McCrossin was the first president of the Military Vicariate Provincial Council of the Catholic Women's League of Canada (CWL). She was an enthusiastic, faith-filled and dedicated hard worker who gave freely of her time and energy to the establishment of the CWL Military Vicariate (name changed to Military Ordinariate in 1987).

The Kathleen McCrossin Award (KMA) was established in 2004 to recognize members who displayed similar attributes as Kathleen McCrossin through their service and dedication to the Catholic Women's League of Canada, Military Ordinariate council. (CWL MO)

2. Criteria: The KMA is open to all CWL MO members, including council members, CWL MO Administrative Committee members and CWL MO Life members.

A member may be nominated more than once but may receive the KMA only once.

A nominee shall:

- a) be a paid member of the CWL MO at the time of the nomination
- b) have a minimum of ten years as a member of the CWL MO, including six years as an executive member of a base council and/or as a member of the CWL MO Admin Cmte.
- c) have performed one or more services, such as:
 - revitalizing an inactive or former council
 - initiating a project to promote the CWL MO
 - promoted team building within the CWL military community
 - supported either one or both levels of the CWL MO (base council or provincial council) "above and beyond the call of duty"

3. Nomination: The KMA Nomination Application (Annex D) must be completed and sent to the CWL MO Organization Chair by 15 February.

a) A member may be nominated by:

- a CWL MO base council
- a member of the Admin Cmte.
- a CWL member

b) Documentation required:

- the nomination application shall be accompanied by a minimum of two letters of recommendations
- all documentation must be received or postmarked 15 February.

4. Selection: The KMA selection committee shall consist of Organization Chair (Chairperson), President (voting ex-officio), Spiritual Advisor (voting ex-officio) and a current base Council President and a CWL MO Life Member appointed by the Organization Chair in consultation with the CWL MO President on a two year rotating basis. Appointed members are eligible to serve on the committee for one term only. Council Presidents and Life Members may not serve on the selection committee if their council has submitted a nomination.

The CWL MO Organization chair shall maintain a list of those who have served on the committee and those who are eligible to serve on the committee.

The KMA Selection Committee shall consider each application to determine if the nominee merits the award.

The KMA may not be awarded in any given year, at the discretion of the selection committee.

In special circumstances, more than one KMA may be awarded in any given year, at the discretion of the committee.