



The Catholic Women's League of Canada Military Ordinariate Provincial Council



TO: Base Councils Presidents, Base Council Organization Chairs, Military Ordinariate Admin Committee

FROM: Military Ordinariate Provincial Organization Chair

DATE: November 6, 2016

MEMO: # 2 (2016-2018)

SUBJECT: Annual Reports

Dear Sisters,

I am excited to write to you and share some information on upcoming changes. Changes that are hoped to standardize the way we do reporting, providing quantifiable data, and better serve our members. I want to acknowledge though that change can be hard. When we are faced with change, we often feel a sense of loss, confusion and anxiety, generally speaking; most of us just do not like change. However, change can be a positive thing. It can be freeing to break loose from the rigidity of how we've always done things, it can be fun to learn something new, it makes us feel proud, and it helps us to grow. All progress takes place out of our comfort zone.

By now all parish councils should have received a package from the National office of the Catholic Women's League with directives for submitting their reports. Parish councils will now report, online, directly to the national office. **The deadline for reporting is 15 December**. In particular, the change of date for our Military Ordinariate Provincial parish councils will be the most difficult change for us. Previously, our base parish CWL councils have submitted their reports, to their Military Ordinariate Provincial counterpart, on the same schedule as a Diocesan council would have reported, this was due to the fact that we do not have a diocesan council in the Military Ordinariate, we have base councils and a provincial council. This practice is no longer in place. All base councils are asked, along with all parish councils across Canada, to submit their reports, online, using the format provided by our National office, by the 15th of December. Just as your council has done in the past, when you have a vacant position, you are still required to report on the awesome work you are doing in your council under that standing committee. Simply enter "vacant" in place of a chairperson's name.

Included in the package is a paper copy (hard copy) of the individual annual report surveys and I encourage you to take a look at these surveys prior to going online. I believe it will help you be able to answer the questions in a more efficient manner and will also provide

the opportunity to have your information be complete and correct. The package is well explained, and a toll free number is provided for those requiring assistance. The number is 1-888-656-4040. Kim Scammell, the Executive Director for the CWL (executivedirector@cw.ca) or her staff at the national office can also be contacted for assistance with any technical difficulties.

I hope you will learn to embrace change and will not find the new system of reporting too difficult nor too anxiety provoking. I would rather we focus on the positives that come from change and a smidge of discomfort; there will be growth, education and hopefully saved time.

In conclusion, I would also like to ask that you keep the members of the Military Ordinariate Administrative team in your thoughts and prayers as we will be meeting for business, in Kingston, Ontario the weekend of November 11th. We hope that it will be a productive weekend of team building and goal setting.

Please let me know if I can be of assistance in any way.

Yours in Christ,

Tawnya Stringer

Military Ordinariate Provincial Chairperson of Organization 2016-2018